



**ADMINISTRATIVE OFFICES
& SOUTH BAY PROGRAMS**





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PENINSULA PROGRAMS







P.O. Box 702
Palo Alto, California 94302

Volunteer Opportunities 2009



Food Service – Our food service department needs hardworking and friendly volunteers to assist in the day-to-day operations of our meal programs.

Positions available | Kitchen Supervisor  
Kitchen Crew , Hospitality , Meal Prep/Server
Food Program Assistant

Instructional/Education – We are always looking for volunteers to share their wealth of knowledge and skills with our clients.





Positions available | After-School Tutor, Job Coach 
Computer Lab Monitor  , Workshop Host 
Computer Instructor/Trainer  , Childcare Assistant

Program Support – With numerous programs in existence at InnVision, there is always a great need for volunteers to help support these programs!


Positions available |
Donation Depot Supervisor  /Assistant
Produce Market Assistant 
Palo Alto Clothes Closet Assistant
Palo Alto Food Closet Assistant

Host a Donation/Food Drive! – We are always in need of high quality clothing/shoes, diapers, toiletries, linens, houseware, food & new toys for our clients. Help host a donation/ food drive that will make a difference in our community!

Administrative Support – We welcome organized and amiable volunteers to assist with administrative tasks in our administration offices.

Positions Available | Data Entry 
Front Desk/Receptionist   Office Assistant 
Public Relations Assistant, Media Support.

Maintenance Support – There is always need for energetic and diligent volunteers to assist in caring for our beautiful facilities.

Positions Available | Interior/Exterior Painting
Gardening/Cleaning, Landscaping 
Home Improvement Projects

Seasonal Programs – Help us reach out to the community during our seasonal activities by volunteering your time and talent.

Positions Available | Summer Camp
Holiday Toy & Teen Shop, Fundraising Events

Group Projects – Bring your organization, church, school, club, scout troop etc... and volunteer together to make a difference!

 Must be over 16 to volunteer or have adult supervision  Must be able to lift 25lbs  Must be able to type

**IF YOU OR YOUR GROUP IS INTERESTED IN VOLUNTEERING PLEASE FILL OUT THE ONLINE APPLICATION
OR REGISTER FOR A DONATION DRIVE AT WWW.INNVISION.ORG.**

www.INNVISION.org